

Hall and Room Hire in Libraries 1 April 2019 - 31 March 2020

Bexley Library Service has a number of rooms available for use by community groups, other Bexley Council departments and commercial organisations. Charges within and outside library opening hours are outlined below.

Rooms

Library	Room size	Number of seats	In opening hours: Community	In opening hours: Commercial	Out of library hours: Mon-Sat Community	Out of library hours: Mon-Sat Commercial	Out of Hours Sunday Community	Out of Hours Sunday Commercial
			Hourly rate	Hourly rate	Hourly rate	Hourly rate	Hourly Rate	Hourly Rate
Central								
<i>Kingsley</i>	3.8 x 3 m	6	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
<i>Pepys</i>	3.8 x 3 m	6	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
<i>Dickens</i>	6.5 x 6.5 m	40 (25 at tables)	£12.00	£31.00	£25.75	£51.50	£31.00	£61.80
<i>Chaucer</i>	7 x 8 m	60 (40 at tables)	£15.00	£36.00	£25.75	£51.50	£31.00	£61.80
Crayford	24m ²	20 (12 at tables)	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
Erith	7.5 x 3.8 m	20 (12 at tables)	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
Sidcup								
<i>Room 1</i>	3.3 x 5.3m	16 (10 at tables)	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
<i>Room 2</i>	3.1 x 2.25m	4	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60
Welling	4.5 x 7.0 m	30 (20 at tables)	£7.50	£18.00	£22.60	£41.00	£29.30	£56.60

IT Suites

Available Outside library opening hours in all libraries.

Library	Number of PCs available	Mon - Sat Community Groups	Mon - Sat Commercial use	Sunday Community Groups	Sunday Commercial Use
		Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
Central	35	£25.50	£63.00	£31.00	£61.80
<i>Children's library</i>	7	£25.50	£63.00	£31.00	£61.80
<i>Ground floor</i>	11	£25.50	£63.00	£31.00	£61.80
<i>First floor</i>	17	£25.50	£63.00	£31.00	£61.80
Crayford	8	£25.50	£63.00	£31.00	£61.80
Erith IT suite	12	£25.50	£63.00	£31.00	£61.80
Sidcup	13	£25.50	£63.00	£31.00	£61.80
Thamesmead	16	£25.50	£63.00	£31.00	£61.80
Welling	13	£25.50	£63.00	£31.00	£61.80
<i>Children's library</i>	4	£25.50	£63.00	£31.00	£61.80
<i>IT Suite</i>	9	£25.50	£63.00	£31.00	£61.80

Available During opening hours

Library	Number of PCs available	Hourly rates	
		Community Groups	Commercial use
Crayford IT suite	8	£22.00	£51.00
Erith IT suite	12	£22.00	£51.00
Sidcup IT suite	13	£22.00	£51.00
Welling IT suite	13		£51.00
<i>Children's Library</i>	4		
<i>IT suite</i>	9	£22.00	

Business Use of Library space e.g. Private Tutors, During library opening hours £6 per hour

Rent of all Library space in all libraries - hourly rates Outside library opening hours

	Mon - Sat	Sunday
Community groups per hour	£31.00	£41.20
Commercial organisations per hour	£61.80	£82.50

Display Boards

Hire the art display boards at Crayford and Erith - the charge is for 2 weeks and is payable by anyone selling their work or taking commissions. See terms and conditions.

Crayford and Erith £34.00

Advertising stands

Commercial promotion of business - provision of space for stand and one person in library (subject to availability)

Central, Crayford, Erith, Sidcup, Thamesmead and Welling libraries
 Daily £79.30
 Weekly £268.00
 pro rata daily rate if more than 1 week £53.00

Advertising stands

Community use - provision of space for stand and one person in library (subject to availability)

Central, Crayford, Erith, Sidcup, Thamesmead and Welling libraries
 Daily £29.00
 Weekly £92.75
 pro rata daily rate if more than 1 week £17.50